

**Riley Place Safe Haven Neighborhood Advisory Committee (NAC)  
Minutes for June 7, 2011 Meeting**

**Attendees**

No neighbors or other interested parties were in attendance.

**Staff**

Judy Carter, Acting Director Community Support Services Division (703) 746-3381

[Judy.Carter@Alexandriava.gov](mailto:Judy.Carter@Alexandriava.gov)

Maggie Lyons, Riley Place-Safe Haven Program Coordinator (703) 746-3410

[Maggie.Lyons@alexandriava.gov](mailto:Maggie.Lyons@alexandriava.gov)

Carol Layer, Acting Director, Center for Adult Services

Mike Gilmore, Director, DCHS

Meeting was scheduled to begin at 6:30 p.m. at 720 N. St. Asaph Street, 4<sup>th</sup> floor conference room. Staff waited in the conference room for interested neighbors until 7: 30 p.m. No one attended. An eNews alert was sent out on May 26, 2011 announcing the meeting. The meeting's date and time has been posted on the Department's web site since November 2010. In addition, the meeting time and date was posted on the City's web site "Calendar."

The agenda was to include an update on program operations and identify any neighbor concerns. The residence continues to operate at full capacity, with four women and eight men. The population has remained stable since opening on July 6, 2010, with two residents leaving the program. All residents have been agreeable to a service plan, engaging and meeting with Riley Place staff. There have been no reported community incidents, complaints or contacts with any neighbors.

Maggie Lyons will be reviewing the program's staffing needs. Any staffing pattern changes will ensure adequate staffing levels (per SUP) to prevent or promptly remediate any "negative impacts for the neighborhood."

All Special Use Permit requirements have been and will continue to be met. The required annual SUP review will be coming up in July 2011.

The SUP requires the ACSB to maintain a Neighborhood Advisory Committee for "as long as desirable by neighbors." The ACSB has convened five NAC meetings (including this meeting) over the past 14 months. The first meeting in April 2010 was attended by two neighbors; the second meeting in August 2010 was attended by one neighbor; and the next two meetings (November 2010, February 2011) had no neighbors in attendance. It was decided, with the concurrence of the Mike Gilmore, Director DCHS and Carol Layer, Acting Director Center for Adult Services, that no further NAC meetings would be scheduled by the ACSB at this time. As per condition #9 of the SUP, "residents can

ask for reestablishment of the Neighborhood Advisory Committee at any point in the future.”

**Next Meeting:** The next Neighborhood Advisory Committee meeting will be scheduled as needed or requested by neighbors who can contact Judy Carter at 703-746-3381 or email at [Judy.Carter@alexandriava.gov](mailto:Judy.Carter@alexandriava.gov) to arrange.

All of the Safe Haven information may be accessed on the City’s web site, including minutes of the NAC. <http://alexandriava.gov/mhidsa/info/default.aspx?id=2666>